



CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 03/06/01

AGENDA ITEM 6

WORK SESSION ITEM _____

TO: Mayor and City Council
FROM: Director of Community and Economic Development
SUBJECT: Authorization for Professional Engineering Services in Planning Division

RECOMMENDATION:

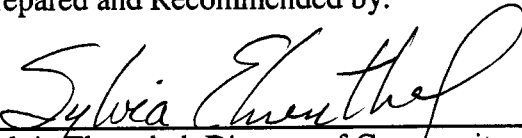
It is recommended that Council adopt the attached resolution authorizing the City Manager to execute an agreement for professional services with Robert G. Almond, P.E. in an amount not to exceed \$50,000.

BACKGROUND:

As Council is aware, the volume of development applications received by the City annually over the past few years has been quite high and sometimes exceeded the levels for which we normally staff. For example, the total number of plan checks performed by the Building Inspection Division in 2000 exceeded the number performed in 1999 by 20%. Similar increases have been experienced in several of our planning permit review processes. This increased demand has also affected our ability to process encroachment permits, building permits and other engineering services conducted by the staff of the Planning Division. Combined with the need to perform annual review of the landscape and lighting districts, the existing staff is unable to process this work in a timely manner.

Staff is, therefore, requesting that the City Manager be authorized to execute a contract for professional services with Robert G. Almond, P.E. in an amount not to exceed \$50,000. Mr. Almond would provide professional review of a variety of factors, including grading, drainage, retaining walls and driveways on private property, encroachment permits and other engineering services as necessary. Because Mr. Almond is recently retired and not affiliated with a firm, he is able to price his services competitively. His hourly cost is approximately half of that charged for similar services by a previous firm. It is expected that Mr. Almond would devote 20 or fewer hours per week to City assignments between contract execution and the end of the fiscal year.

Prepared and Recommended by:


Sylvia Ehrenthal, Director of Community
and Economic Development

Approved by:


Jesús Armas, City Manager

DRAFT

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

mae
2/28/01

RESOLUTION AUTHORIZING THE CITY MANAGER
TO EXECUTE AN AGREEMENT FOR PROFESSIONAL
ENGINEERING SERVICES WITH ROBERT G.
ALMOND, P.E.

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is authorized and directed, on behalf of the City of Hayward, to enter into an agreement with Robert G. Almond, P.E, in an amount not to exceed \$50,000, for professional engineering services, in a form to be approved by the City Attorney.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2001.

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____
City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward